

WATKINS GLEN LIBRARY BOARD OF TRUSTEES

MINUTES

APRIL 11, 2018

The Watkins Glen Library Board of Trustees met at the library on April 11, 2018. Present were: Judith Phillips, Tony Fraboni, Stacey Edwards, Maggie Field, and Linda Fowler. Absent were: Duke Argetsinger, and Director, Beth Staff.

Minutes were approved as read. Motion was made by Tony Fraboni to accept, seconded by Maggie Field. All were in favor.

Treasurer's report was accepted. Board members agreed that only three reports are needed at the meeting. The only 3 reports needed are: Treasurer's Monthly Report, Public Library Trial Balance and the Budget Status Report. Printouts are not needed as each board member will receive them by Email in advance of the meetings. Motion was made by Tony to accept the report, seconded by Stacey Edwards. All were in favor.

In the Director's report, Beth asked the board to look over the three positions available at the library and see if they approve. The only addition is that preference will be given to those with library experience on all 3 applications. Judy Phillips will review all library applications. Motion was made to approve the job descriptions by Tony Fraboni, seconded by Maggie Field. All were in favor.

Carol Lafever's retirement is coming up in May and it was decided that Beth will be asked to organize and invite people to a retirement party for Carol.

The legal notice for the annual library budget vote will run for 2 weeks instead of one. The information meeting on the budget will be on May 2 from 3-5 in the conference room. The Vote is May 9 from 2-8 in the library. FOWL will be in charge of election officers.

Director's report is attached.

Next meeting is May 9, at 4:15pm.

Respectfully submitted,

Linda Fowler, Recording Secretary