

Watkins Glen Library Board of Trustees

Minutes

August 8, 2018

The Watkins Gen Library Board of Trustees met at Carol Bower's (prior to the volunteer appreciation dinner) on August 8, 2018. Present were: Judith Phillips, Anthony Fraboni, Duke Argetsinger, Stacey Edwards, Maggie Field.

Minutes were approved as read. Motion made by Tony Fraboni to accept, seconded by Maggie Field. All were in favor.

Treasurer's report were accepted for June. Motion made by Tony Fraboni to accept, seconded by Duke Argetsinger. All were in favor.

There was discussion of the ARTs grant that was received in FY18 but performers paid in FY19.

Judy was surprised to learn that toilet paper and paper towels were being purchased from Staples. We will add to list of items to look into by the new Director.

Stacey will follow up with Diane Crane as the unassigned fund balance was \$8000 higher than expected.

Tony will check on the Village Electric bill.

Treasurer's report were accepted for July 2018 conditionally on questions being resolved regarding fund balance and rental of real property being moved to correct line. Motion made by Duke Argetsinger to accept, seconded by Tony Fraboni. All were in favor.

Motion was made by Stacey Edwards to move \$26,901.85 from FY18 to reserve for repair/maint. Seconded by Tony Fraboni. All in favor.

Duke reported on Hale Roofing visit to repair the leak above the utility room. Rich came back today as well—he will write up an assessment detailing his recommendation for additional fixes. He estimated that if some repairs were made we might get another 5-6 years out of existing roof.

A motion was made by Duke Argetsinger to approve Hale Roofing recommended repairs for a Not to Exceed cost of \$2500. Seconded by Maggie. All were in favor.

Seneca Heating—Steve Williams and Elizabeth—performed maintenance on the HVAC unit. There was a discussion on whether the unit was still leaking or if it was just condensate dripping. *Note from after the meeting—it is still leaking inside. Stacey will call Kevin Gokey. John Franzese will also modify the drain pipe so that it goes into floor drain. Some water on the floor is from condensate spilling from the drain.*

There was a discussion of RE Kelly proposal for approximately \$35,000 to fix and replace brick walkways. A decision was made to talk to John Franzese as well. *Post meeting Stacey did discuss with John—He had sanded down the sidewalk where the person has tripped so that is no longer an issue. Bricks are cracking. He thinks they should have been left ungrouted (just set in sand like the IMRRC bricks). This would allow the bricks to shift over time and they can be leveled by adding sand underneath. He recommended replacing with concrete, or if we wanted to keep the same appearance, to completely replace with ungrouted brick.*

All were invited to meet with Hunt and John Franzese on Friday, August 10 to discuss alcove repairs. Stacey mentioned that Hunt would be back a second time for an architect to look at the roof and give a recommendation as to remaining life and changes we should consider when it is re-roofed.

Harriet asked if the Village would remove the brush if she had the trees trimmed. Tony will check with the Village.