

Watkins Glen Library Board of Trustees

Minutes

February 13, 2019

The Watkins Gen Library Board of Trustees met at the public library on February 13, 2019. Present were: Judith Phillips,, Stacey Edwards, Maggie Field, Stephen Salino. Absent: Duke Argetsinger, Anthony Fraboni

Minutes were approved as read. Motion made to accept by Maggie, seconded by Judy. All were in favor.

Treasurer's reports were accepted for December. Motion made by Stacey to accept, seconded by Maggie. All were in favor.

Director's Report

- Stephen was going to check on the terminology from the Director's Report on "holds placed"
- Stephen asked about last year's stats—some appeared to be missing. He averaged usage for the year end report. Judy explained that with staff turnover last year some of the stats were not available.
- Drop in story hour attendance due to Sally sick days, Sally leaving, a snow day and possibly the flu which hit the school hard.
- Discussed the visit made by RE Kelly regarding the recommended masonry repairs. Will revisit next month. Would be useful to think about all upcoming capital work at the same time. Judy suggested that we need to raise some funds to support some of the upcoming building repairs. Stephen was going to contact FOWL in the morning.
- Stephen has discovered that the library does not have all the recommended policies. He will be bringing one a month to the board to adopt until all are in place.
- We reviewed the Code of Conduct policy
- Carrie is improving her story hours, visited Sarah Kurcoba's story hour and also contacted the school so she can tie in story hours to what the UPK classes are doing that week.

A motion was made by Maggie to adopt the Code of Conduct policy. Seconded by Stacey. All were in favor.

Judy was going to follow up with Greg Kelahan regarding the right of way that IMRCC and the library are seeking.

Stephen was going to look into what grants/donations are available from WGI.

Judy is due to run this year and will be picking up petition from Gayle.

Meeting adjourned at 5pm.

Next meeting is currently scheduled for March 13, 2019 at 4:15pm.

Minutes submitted by Stacey Edwards, Secretary.