

WATKINS GLEN LIBRARY BOARD OF TRUSTEES

MEETING

November 8, 2017

The Watkins Glen Library Board of Trustees met at the library on November 8, 2017. Present were: Judith Phillips, Duke Argetsinger, Stacey Edwards, Tony Fraboni, Sarah Kurcoba and Linda Fowler. Maggie Field was absent

Minutes were approved as read. Motion was made by Tony Fraboni to accept, seconded by Stacey Edwards. All were in favor.

Treasurer's report was accepted. Motion was made by Tony Fraboni to accept, seconded by Duke Argetsinger. All were in favor.

The recruitment for a new director is going very slow. The deadline has now been extended to Dec. 15, for a full time position. Judy and Stacey will talk to Lori at Civil Service to see if a temporary clerk-library aide could be hired until a new director is found. Judy will also talk to Brian Hildreth at STLS.

The employment agreement for the staff has been amended to include sick six days and has been signed by all staff members.

A request to have Saturday December 23 & Saturday December 30 closed due to volunteer scheduling was approved.

Stacey had Carl Bubb look at the roof and the overhang. He said that the overhang is weak, and suggested that the library have an engineer look at it. Roger Swartwood from Hunt Engineers was suggested. A motion was made by Duke Argetsinger, to have Stacey ask Roger to look at the structure of the building from an Engineers standpoint, seconded by Tony Fraboni.

Judy will ask Rich Lattin who cleans the library and the Center with his wife, if he would do some light maintenance work around the library on a need to bases.

Duke will call someone about trimming the branches off the roof and also find someone to look at the sidewalk.

Stacey Edwards made a motion to raise the rent for IMRRC by 3% for January 2019. Notification will be made to them in July 2018 so that they can put it into their budget, seconded by Tony Fraboni. All were in favor.

A resolution was made to notify Chemung Canal Bank to take the current names off the WGPL account and authorize the signatures of Gayle Sedlack, Diana Crane, Judy Phillips and Maggie Field be placed on instead. Motion was made by Stacey Edwards to accept, seconded by Tony Fraboni. All were in favor.

Director's report is attached.

Next meeting will be December 13, 2017 at 4:15pm.

*Respectfully submitted*  
*Linda Fowler*  
*Recording Secretary*