

Watkins Glen Library Board of Trustees

Minutes

April 10, 2019

The Watkins Gen Library Board of Trustees met at the public library on April 10, 2019. Present were: Judith Phillips,, Stacey Edwards, Anthony Fraboni, Stephen Salino, Duke Argetsinger, Maggie Field

Minutes were approved as read. Motion made to accept by Duke, seconded by Tony. All were in favor.

Treasurer's reports were accepted for March. Motion made by Tony to accept, seconded by Maggie. All were in favor.

Director's Report was accepted. DVD Circulation is down, Stephen is buying DVDs now—was not for the first couple of months.

Complaint Procedure was reviewed and a motion made to accept with the following changes (in yellow). Motion made by Duke, seconded by Maggie. All were in favor:

**Watkins Glen Public Library**

**Item Complaint Procedure**

Should a patron of the Watkins Glen Public Library object to a particular item in its collection he/she shall:

**A.)** Bring the item to the attention of one of the library's employees, ~~or~~ **AND**

**B.)** Shall submit a written document identifying the objectionable item, **and** the reason for their objection.

Once the director becomes aware of the objection he/she will examine the item as soon as possible. If the objection is merited and the item is found to be hurtful to the mission of the library or to the public which the library serves, the item will be pulled from the collection **and the trustees notified at the next regular meeting.**

Discussed advertising for children's librarian aide position.

Is was with deep regret that the Trustees accepted Judi Richards' resignation effective June 30. All expressed appreciation for her service to the library.

Harassment training for volunteers, staff and trustees was discussed. Mandatory training, trustees will test out two 20 minute videos to see if they will be good for rolling out to the rest of staff and volunteers.

Accepted proposals from John Franzese--\$286 for insulating condenser lines and \$1500 for adding front gutter and extending back gutter over condenser units. Motion by Maggie, seconded by Duke. All were in favor.

Still trying to get proposal for painting.

Received a \$1000 grant for teen programming in July and August.

Presentation by Barb Hubble and Stephen on the Dolly Parton Imagination Library. They are looking for a community partner.

Important dates: Public Hearing April 24, 3-5pm; Election May 8, 2-8pm.

Margo from STLS will present about Construction aid at the May meeting. Both the roof and the brick walk may be eligible.

IMRRC lease needs to be renewed in April, send to the Director with a cover letter regarding January 2020 rent increase.

Meeting adjourned at 5pm.

Next meeting is scheduled for May 8, 2019 at 4:15pm.

Minutes submitted by Stacey Edwards, Secretary.