

Watkins Glen Library Board of Trustees

Minutes

February 12, 2020

The Watkins Gen Library Board of Trustees met at the library on February 12, 2020. Present were: Tracy Savard, Stacey Edwards, Duke Argetsinger, Anthony Fraboni, Judith Phillips, Maggie Field.

The minutes from the January meeting were approved as read. Motion made to accept by Tony, seconded by Duke. All were in favor.

Treasurer's reports were accepted for January. Motion made by Stacey to accept, seconded by Tony. All were in favor.

The trustees asked Tracy to annually distribute the report on the funds that were left over from the original library construction. It makes sense to do in the summer when the income is distributed for the prior year.

Director's Report is attached. Circulation and visit numbers are good. Pokeman event was well attended and will become a monthly event.

A draft budget for fiscal year 2020-2021 was presented. Discussed that out of the 48 STLS member libraries, 19 are fine free including Odessa and Montour Falls. They still have a lost book/material charge but not fines for overdue material. Maggie made a motion that "Watkins Glen Public Library eliminate fines for overdue materials". Seconded by Duke. All were in favor.

Tracy will follow up on the non-working elevator in the IMRCC—we will discontinue service contract until the elevator is needed again and repaired.

First Monday in April the Fiscal Year 2020-2021 budget will be presented to the school board (expected to be April 6 unless spring break affects the board meeting schedule). April 29 from 3-5 there will be a public hearing. May 13 from 2-8pm is the vote.

Contract with RE Kelley is complete, work is expected to start July 1, 2020.

Tracy has been working on the annual report.

May 21-23 is the annual book sale. Progress is being made organizing the sale. Volunteers are still needed.

Website is a work in progress—more changes to come!

Census Day is April 1. Tracy is doing training and joined a census committee. Tracy applied for a grant to order a privacy screen so computer #1 could be dedicated to the census. Info training sessions will be held at the library.

Community Outreach: Tracy has been talking to Office for the Aging, hoping to partner more. Scam prevention class was held.

Sexual Harassment training is going well. It is mostly seasonal volunteers who have not been trained.

Glenda Gephart approached the library requesting our Review and Express archive. Duke pointed out that some of the Review and Express archive is at the Historical Society and some at the library, it would be nice to have at the same place. Glenda is digitizing the archive (and maintaining the originals). Trustees agreed that it was Tracy's decision on whether she wanted to give the library copies to the Historical Society, the trustees are in support of doing so.

The library is now an options for donations from Solar Fields under their clean energy partner program—Solar Fields makes a donation when residents sign up with them and earmark the library for their donation.

2020 State Library aid proposed budget: 5% cut to operating aid and significant cut to construction aid.

A discussion was held on whether we could host an Ukrainian egg program. It will be messy but can be done outside or with the floor covered.

Tony made a motion with sincere regret to accept Duke's resignation from the library board and to recognize and thank Duke for his service to the library. Stacey seconded. All were in favor.

Stacey made a motion to appoint Judi Richards to the library board to fill the remainder of Duke's unexpired term. Tony seconded. All were in favor.

Stacey motioned to adjourn, Duke seconded, all in favor. Meeting adjourned at 4:57pm.

Next meeting is scheduled for March 11, 2020 at 4:15pm.

Minutes submitted by Stacey Edwards, Secretary.