

Watkins Glen Library Board of Trustees

Minutes

January 8, 2020

The Watkins Gen Library Board of Trustees met at the library on January 8, 2020. Present were: Tracy Savard, Stacey Edwards, Duke Argetsinger, Anthony Fraboni, Judith Phillips. Maggie Field was absent.

The minutes from the December meeting were approved as read. Motion made to accept by Duke, seconded by Tony. All were in favor.

Treasurer's reports were accepted for November. Motion made by Tony to accept, seconded by Stacey. All were in favor. Tracy was going to look into items that appear to be going against the wrong budget lines: "Rental of Real Property, Oth Gvt" and "Other Compensation for Loss".

Director's Report is attached.

\$1423 was received for the 2020 Community Arts Grant. A mix of children's and adult programs are planned.

We looked at proposed donation form and donation acknowledgement cards. They look good.

A motion was made by Duke to "enter into a contract with R.E. Kelly for the full scope of brick repairs at all four entrances to the library/IMRRC". Seconded by Tony. All were in favor.

Small maintenance items are being address. Switches were added for the lights so the breakers no longer need to be used. Hot water leak repaired at IMRRC. Other items still in progress.

No evidence of mouse activity, strangely some rodent boxes are missing. We will drop down to quarterly service.

A changing table was discussed--no one has ever requested. Seems like there is plenty of floor space and sturdy tables to use for changing tables. It will be discussed again if a patron requests.

STLS replacing all circulation computers on Friday. FOWL donation is paying for the new computers. Tracy will follow up about STLS re-imaging remaining computers to Windows 10.

STLS will be coming in January and working with Tracy to update the library website.

Sexual harassment training is underway all volunteers.

A draft budget for fiscal year 2020-2021 will be presented in February. Maggie is planning to run for re-election.

Stacey motioned to adjourn, Duke seconded, all in favor. Meeting adjourned at 4:57pm.

Next meeting is scheduled for February 12, 2020 at 4:15pm.

Minutes submitted by Stacey Edwards, Secretary.