

Watkins Glen Library Board of Trustees

Minutes

April 8, 2020

CORRECTED MAY 13, 2020—BUDGET REVIEW DATE

The Watkins Glen Public Library was convened via Zoom at 4:15 PM on Wednesday, April 8, 2020. Present were Tracy Savard, Maggie Field, Anthony Fraboni, Judi Richards, Judy Phillips. Stacey Edwards joined at 4:19.

The minutes of the 3/11 and 3/18 meetings were reviewed. Judi Richards offered a spelling correction of the 3/11 minutes. Jefferson Village.

Minutes were passed with the one correction.

Treasurer's reports were accepted for March. Motion made by Judi to accept, seconded by Maggie. All were in favor.

Director's Report:

March 17 was the last day the library was open in March (due to COVID 19 pandemic). Stats looked good for the month because patrons stormed the library for the first two weeks of March.

WiFi logins appeared to be wrong on the stats.

Tracy has been working remotely with patrons to get Libby and Overdrive pins working. Not a lot of calls. The staff has reached out to virtual book club members. Peggy has been talking daily to various patrons. Her internet from home is poor so this is a way that she can continue to work.

"Quarantine Leave Policy" and "Compensation During Emergency Closure Policy" were reviewed. Tracy will update and distribute via email for approval.

Tracy updated the annual flyer and budget. One minor change needed to the budget insert. All else looked great.

Discussion of how COVID 19 will impact the budget vote. Will check with Brian Hildreth but we would like to proceed with the advertised the April-20 29budget review but reschedule as a Zoom meeting using the school zoom account. If the review meeting is already done then we can vote as it becomes clear how and when to do the vote. Voting via mail was discussed.

We would like to present budget at May 5 school board meeting.

A discussion of the budget and whether there was any way to revise. We expect that the library will become an even more important resource during the economic downturn and our tax rate and expenses are already low for the population served. We will proceed with presenting the budget accepted by the trustees at the last meeting.

Tracy applied for STLS grant last week. Rotary is requesting grant applications currently.

April 20 is National Library week. Virtual book club discussion on April 20 and Virtual storytime and craft also planned for that week.

Tony motioned to adjourn, Maggie seconded, all in favor. Meeting adjourned at 4:57pm.

Next meeting is scheduled for May 13, 2020 at 4:15pm.

Minutes submitted by Stacey Edwards, Secretary.