

Watkins Glen Library Board of Trustees

Minutes

May 13, 2020

The Watkins Glen Public Library trustees meeting was convened via Zoom at 4:15 PM on Wednesday, May 13, 2020. Present were Tracy Savard, Maggie Field, Anthony Fraboni, Judi Richards, Judy Phillips, Stacey Edwards.

The minutes of the April 8, 2020 meeting were reviewed. Tracy offered a date correction (April 29 budget hearing). Maggie made a motion to approve the minutes, Judi seconded. All were in favor-- minutes were passed with one correction.

A discussion of the treasurer's report focused on the budget transfer report. We requested that Gayle Sedlack and Amy Howell attend the next meeting to discuss this use of budget transfers. There is some confusion on when we need to transfer money and how this is done. It is particularly important we understand how to transfer from the reserves.

Tracy reported the balance of the investment balance. Tracy also stated that IMRRC rent checks had all been deposited but not in time to show on the treasurer's report.

Treasurer's reports were accepted for April. Motion made by Stacey to accept, seconded by Maggie. All were in favor.

Director's Report in attached. Discussion:

Tracy has seen people using the wifi in the parking lot. She doesn't believe the stats are correct. She is reaching a lot of people via Facebook and Instagram. Virtual programming will be ramping up now that they know what they are doing. Good feedback was provided on the virtual book club—8 attendees. Book drop has been full. Tracy wearing gloves and taking precautions when she empties it.

Preliminary reopening plans were reviewed. Tony discussed the self certification process they use at the bank. Judy mentioned that Judy Cherry of SCOPED was working on a reopening plan that will be useful for the library. Judy will distribute.

It is uncertain whether libraries will be allowed to reopen in Phase II versus Phase IV.

No one had any concerns with the brickwork construction proceeding.

Vote and public hearing notification is in the newspaper. Tracy will advertise it as well and set up zoom meeting. The absentee ballots for the library vote will be distributed with the school vote—school will be on the front and the library on the back. We need to promote voting.

Maggie motioned to adjourn, Judi seconded, all in favor. Meeting adjourned at 5:06pm.

Next meeting is scheduled for June 10, 2020 at 4:15pm.

Minutes submitted by Stacey Edwards, Secretary.