

Watkins Glen Library Board of Trustees

Minutes

July 9, 2020

The Watkins Glen Public Library trustees meeting was convened via Zoom at 4:00 PM on Thursday, July 9, 2020. Present were Maggie Field, Judi Richards, Judy Phillips, Stacey Edwards, Anthony Fraboni (who joined as we started discussion of Director's Report). Absent: Tracy Savard,

The minutes of the June 10, 2020 meeting were reviewed and corrected. Maggie made a motion to approve the June minutes with corrections, Judi seconded. All were in favor.

Treasurer's reports were reviewed and not accepted. The board will review again in August after the July IMRRC rent check is moved to the 2020-2021 fiscal year.

Director's Report is attached.

Discussion:

- A motion was made by Stacey, seconded by Maggie to accept John Ball's resignation with much regret. The board recognized the excellent job he was doing—he will be missed. All were in favor. John's position will not be filled until it is clear what will be going on with volunteers, none are currently allowed in the library due to COVID.
- Curbside pick up is going well.
- Discussion of book sale. The board was concerned with the idea of a book swap where people could bring their books in as well as buying the discarded books. Something needs to be done as there is no room to store discards. No way to disinfect the books at a swap. Putting discarded books on a cart (or carts) and placing outside (when staff are onsite) for people to take in exchange for a donation seemed safe enough. Staff would only have to touch the cart and the books would be outside where there is a lower risk of COVID remaining on surfaces. People can make any donation they like. A reminder that we are fine free and this a good time to make a donation might be appropriate.
- Judy was going to talk to Tracy about the construction aid. The board did not see any reason to not apply for the brickwork. We do not have pricing for a roofing project—seems better to stick with the original plan for the brickwork.
- The donated laptops from the school were returned to the school when it became apparent that the library did not have a use for them.
- Judy will follow up with Tracy regarding Stephen's laptop.
- The generous donation from Ginny Houseknecht was acknowledged. She was an amazing volunteer and a true friend of the library.
- A discussion of ideas to replace the Volunteer's Recognition dinner for this year--Judi will follow up.

Vote of officers was conducted with the following:

Judy President, Maggie Vice President, Stacey Secretary. All were in favor.

Maggie needs to do the Oath of Office, employee agreements need to be done for this year.

Maggie motioned to adjourn, Judi seconded, all in favor. Meeting adjourned at 4:40pm.

Next meeting is Thursday, August 13, 2020 at 10am. Will be held via Zoom.

Minutes submitted by Stacey Edwards, Secretary.