

Watkins Glen Library Board of Trustees

Minutes

January 13, 2021

The Watkins Glen Public Library trustees meeting was convened via Zoom at 4:15 PM on Wednesday, January 13, 2021. Present were Tracy Savard, Maggie Field, Judi Richards, Judy Phillips, Stacey Edwards, Anthony Fraboni.

The minutes of the December, 2020 meeting were reviewed. Maggie made a motion to approve the minutes, Judi seconded. All were in favor.

Treasurer's reports were reviewed. There is still an issue with the WinCap system and the school can't get the salary and health insurance information to print on the same page with the rest of the expenses. They are working on it. Also next month they expect the capital project for the brick entryways to be fully set up as a separate account so after this month it will not appear on the regular monthly treasurer's report. Tony made a motion to approve the December Treasurer's report, Judi seconded. All were in favor. Stacey made a motion to approve the November treasurer's report, Maggie seconded. All were in favor.

Maggie made a motion to accept the strategic plan. Judi seconded. All were in favor.

Tracy had advertised for people interested in being on the book selection committee. Had a couple volunteers—one to help with children's and one to help with sci-fi.

Discussion of painting the south wall in the IMRRC. They are fine to do so.

Tracy asked who to call if a parking lot light goes out. Start with Minert from the Village. If he can't do, Stacey can tell you who did it last time.

Getting more FOWL members this year versus last.

Discussion about Trane quote for re-running piping. Seemed high, would make sense to address when the roof gets replaced. Tracy has not heard back from Hale Roofing about the work that was looked at last month.

Judi made a motion to approve the Finance Policy. Maggie seconded. All in favor.

Tracy is starting "Leadership Schuyler" class later this month. They even waived the \$650 fee!

Discussion of vaccine, it does not appear that library staff are eligible yet.

The draft budget will be brought to the trustees next month, Tracy is waiting for the tax cap information.

Stacey asked if we could solicit a proposal from Bell&Spina to assist with re-roofing design.

Director's Report is attached.

Next meeting is scheduled for Wednesday, February 10 at 4:15pm.

Meeting adjourned at 4:57pm.

Minutes submitted by Stacey Edwards, Secretary.