

# **WATKINS GLEN PUBLIC LIBRARY BOARD OF TRUSTEES**

## MEETING MINUTES

---

Date: January 15, 2026  
Time: 4:36 PM

---

### **IN ATTENDANCE**

Kelly Povero, Stacey Edwards, Aimee Dars Ellis, Kristin Hazlitt, Amanda Postma, and Judi Richards.

### **APPROVAL OF MINUTES**

Kristin H. motioned to accept the December meeting minutes. Stacey E. seconded. All in favor. Motion carried.

### **TREASURER'S REPORT**

- The Board had questions about the income on the budget line for rentals for real property (which includes rent from the IMMC). These payments were miscoded and will be corrected in the future.
- Operations will be over budget because of the addition of snow removal which was not in our original budget.
- The elevator on the IMMC side of the building is still not operational, and we do not have an estimate for the final cost of repairs. TKE has been on site multiple times and charged for visits. Kelly will be in touch with them for an update.
- Rebekah will attend the February meeting to go over reports with the BoT and answer any questions we might have.

Kristin H. motioned to accept the treasurer's report. Aimee E. seconded. All in favor. Motion carried.

### **DIRECTOR'S REPORT**

#### General

- Six candidates have submitted applications for the Maintenance Worker position. Kelly will coordinate with Judi to set up interviews.

- Kelly signed an agreement with Clover POS, the same system used by the Montour Falls Library, to accept credit and debit cards. While there are merchant fees involved, we received a good deal, and this will make it easier for patrons to pay for fines and incidentals. Kelly is training on the system before it goes live.
- December was a good month for donations, with a few large donation.

### Programs/Events

- Kelly will be attending the Library Advocacy Day in Albany on February 3 with other STLS colleagues.
- Kelly is finalizing waivers and carrying cases—then the Library of Things will be available!
- This season's Cookbook Club series begins on January 27.
- Gary Emerson's second series of "Understanding the American Revolution" begins soon, and there are enough people on the waiting list to do a third.
- The library volunteer party is January 31, 2:00 to 4:00 p.m.

### Partnerships

- Kelly will be presenting "Kelly's Art Club" at NYLA's Youth Services Conference.
- Kelly was asked to present about the Library of Things at the NY State Library Assistants Association event in Corning on May 28, 2026.
- The four Schuyler County libraries (Watkins Glen, Hector, Montour Falls, and Odessa) have partnered on a grant-sponsored discussion series of *The Good Lord Bird* by James McBride discussion series. Each library received 10 copies for giveaways. The series is sponsored by the STLS Coordinated Outreach Services Advisory Group (COSAC) grant, organized and written by Karin Thomas at the Odessa Library.
- We are also partnering with Schuyler County libraries for 2026 Saturday Night Pride events. Each library will host three events geared towards teens thirteen to eighteen years old. The goal is to provide ongoing support for LGBTQIA+ students and allies in the community by providing fun activities such as movie nights, trivia, game nights, and more. It will be our first Saturday night event at the library.
- Karen Callanan of Gorges Givers would like to establish a collection to support individuals diagnosed with cancer at the library comprised of books from the American Cancer Association.

### Follow-Up

- JG Franzese has completed repairs on the holes in the eaves on Decatur Streets and replaced the door handles and locks on the library side bathrooms.
- Kelly and Stacey are meeting with Barton & Loguidice on Tuesday, January 13th to review their report and findings.
- Kelly and Margaret Lawrence (IMMC) are continuing to work on the joint RFP for cleaning services.

- The policy committee (Kelly, Kristin, and Aimee) will meet February 9th at 12:00

## **POLICY UPDATES**

### Financial Control Policy

- Rebekah sent draft Financial Control Policy to Kelly with suggestions. Kelly will incorporate them and distribute via email.

## **OLD BUSINESS**

### Construction Aid

- Barton & Loguidice have sent an updated report with completed schematic designs. They are recommending heat pump that reverts to natural gas when temperature gets too cold which is in line with New York state policy. Kelly and Stacey will be meeting with Barton & Loguidice on Tuesday, January 20th to go over the updated report and findings. The next state will be design development. The new design moves from natural gas to electricity. The benefits are increased efficiency and reduced environmental impact but a concern is that utility providers could increase delivery fee for electricity.

### Facility Walkthrough

- Amanda will send checklist via email for walkthrough. Kelly and each Trustee will conduct independent walkthrough before February 10th meeting.

## **NEW BUSINESS**

### Law Library

Kristin H. is the treasurer of Schuyler County Bar Association. At their last meeting, it came up that there is supposed to be a "law library" at WGPL which is the designated county law library, and as a designated county law library, we must have certain references available. The officers of the association would be happy to work with Kelly to determine the best titles to include and to offer some funding.

Stacey E. though that we had divested our physical law books because online resources replaced them.

Because the law library and online resources are not often used, Kristin H. suggested more outreach to lawyers and laypeople about the need for material / what material might be useful.

#### Upcoming Business

Kelly will be working on annual reports.

Kelly will be looking at tax cap.

BoT has received draft budget for FY2027 to review.

#### **EXECUTIVE SESSION**

None

Stacey E. motioned to adjourn the meeting. Kristin H. seconded. All in favor. Motion carried.

Meeting adjourned at 5:23 PM.

Our next meeting is Tuesday, February 10, 2026 at 4:30 in the library conference room.

Minutes submitted by Aimee Dars Ellis, Secretary