

**Watkins Glen Central School District Free Public Library**  
610 S Decatur Street  
Watkins Glen, NY 14891  
(607) 535-2346



**NOTICE OF VACANCY**  
**CHILDREN'S LIBRARY ASSISTANT (PART-TIME)**

The Watkins Glen Public Library is seeking a dependable and self-motivated part-time Children's Library Assistant. Responsibilities include, but are not limited to, general operation of the Circulation Desk, hosting weekly Storytimes, coordinating with school groups, and additional children's programming in collaboration with the Library Director.

**Posting Window:** Please submit applications by March 20, 2026.

**Anticipated Start Date:** April 1, 2026

**Required Qualifications:** See Civil Service Application and Children's Library Assistant job description.

**Salary:** \$17.00/hour

**Schedule:** 19 hours per week

Wednesdays 9am-5pm, Thursdays 9am-5pm, Saturdays 10am-2pm

**Benefits:** The equivalent of 3 weeks Paid Time Off (PTO), and 9 paid holidays

**Qualifications:**

- Graduation from High School or possession of a high school equivalency diploma.
- An educational background in childhood education, child development, or library information sciences is preferred.
- Knowledge of child development and appropriate literature for different age groups.
- Ability to work with children in groups.
- Quality storytelling skills and program development skills.
- Ability to take initiative in developing new services for children and youth.

Preference will be given to candidates possessing paid or voluntary experience in any of the following: organizing and presenting children's programs in libraries or schools or directing outreach programs for children.

A Civil Service application for employment must be completed and submitted to the Schuyler County Civil Service office at 105 Ninth Street, Watkins Glen, NY 14891.