

**Watkins Glen Public Library  
Library of Things Borrowing Agreement**

**Borrower's Name:** \_\_\_\_\_

**Library Card Number:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email (optional):** \_\_\_\_\_

**Item Borrowed:** \_\_\_\_\_  
\_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**Due Date:** \_\_\_\_\_

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**Borrower Agreement**

By borrowing an item from the Watkins Glen Public Library's Library of Things, I agree to the following terms and conditions:

**1. Eligibility**

I am 18 years of age or older and hold a valid Southern Tier Library System card in good standing.

**2. Loan Period**

I understand that items are checked out for fourteen (14) days and must be returned to the circulation desk during business hours by the due date. I understand that I will be fined \$10.00 per day if the item is overdue.

**3. Item Condition**

I will inspect the item before leaving the library and notify staff of any visible damage or missing parts. I agree to return the item clean, complete, and in the same condition in which it was borrowed.

**4. Liability & Safety**

I acknowledge that I am responsible for using this item safely and appropriately. The Watkins Glen Public Library is not responsible for any injury, damage, or loss that occurs through my use or misuse of this item.

**5. Replacement Fees**

I agree to pay the full replacement cost, as determined by the library, for any item that is lost, stolen, damaged, or returned with missing parts. My borrowing privileges may be suspended if I fail to comply with these terms. In the event of extenuating circumstances beyond my control, I will notify the Library Director to discuss a solution.

**6. No Commercial Use**

I will not use the borrowed item for income-generating purposes.

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**7. Return Procedures**

I will return the item directly to a library staff member at the circulation desk so it can be inspected and checked in.

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**Borrower Acknowledgment**

I have read and understand the Library of Things Policy and agree to abide by the terms of this Borrowing Agreement.

**Borrower Signature:** \_\_\_\_\_

**Staff Initials:** \_\_\_\_\_

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**For Library Use Only**

<b>Condition on Checkout</b>	<b>Condition on Return</b>	<b>Notes</b>
<input type="checkbox"/> New / Excellent	<input type="checkbox"/> New / Excellent	
<input type="checkbox"/> Good	<input type="checkbox"/> Good	
<input type="checkbox"/> Fair	<input type="checkbox"/> Fair	
<input type="checkbox"/> Damaged	<input type="checkbox"/> Damaged	